

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
Held at Pleasantview Drop-off Center  
7363 Pleasantview Rd.  
Harbor Springs, MI 49740  
March 5, 2020**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; C. MacInnis; B. Notestine; J. Kargol

Members Absent: A. Bawkey

Members of Public: Don Mapes

Staff Members: A. Shepherd; A. Bur; W. Fought

**CALL TO ORDER**

D. Keiser called the meeting to order at 8:30 a.m.

**MINUTES**

The minutes of the February 6, 2020 DPW Board meeting were reviewed. B. Notestine motioned to accept the February 6, 2020 minutes. J. Kargol supported. All present voted in favor.

**FINANCIALS**

The January 2020 financial report was reviewed. A. Shepherd will send an updated January 2020 financial report with corrections following the meeting. The January and February 2020 financials will be adopted in the April DPW Board meeting.

**OPERATIONS UPDATE (OLD BUSINESS)**

Leachate Water: A. Shepherd has not heard back from Sludgehammer. A. Shepherd has stopped seeking other options, explored what we could. Business as usual will continue.

Personnel: Jim Gregware is still not working due to shoulder injury, may need shoulder/neck surgery. He has been denied worker's compensation, and is appealing the decision. The County has received a letter from an attorney, which A. Shepherd has passed along to the Human Resources Department. The injury was not work related. We have hired a temporary worker to fill in while Jim is gone. Grady Smyley is still on work restrictions; he can drive but cannot jump. He also has a temporary employee with him to help. Roger Duffiney is no longer a recycle processor, but now an attendant, and working towards getting his CDL B.

Enforcement: No updates at this time.

MRF Upgrade: Weekly phone calls with AMP and Machinex are going very well. The equipment has been ordered and is in production. About a month and a half ago, Machinex met with local electricians, but just yesterday gave A. Shepherd the specs. We have budgeted \$90,000 for electrical upgrades. A. Shepherd is putting together a bid for the electrical proposal due to purchasing policies. With the construction set to begin in April, it is becoming a tight window to put together a bid and RFP. The RFP is set to go out today. The electricians have been expecting this. A. Shepherd will have a recommendation for the DPW Board next meeting that can be taken to the Committee of the Whole.

New Roll-off Truck: A. Bur is currently working on seven different grants. One of which is a grant through the State of Michigan (EGLE), for recycling infrastructure and organics. Through this grant, we are asking for a new food scrap roll-off truck and a new front-end loader. Announcements for the grant will most likely be in early May at the MRC conference.

Safety Procedures: W. Fought gave an update regarding ongoing training and testing of personal protection equipment (PPE).

Compost Screening: A. Shepherd gave an update on compost screening. This past fall we decided to only grind the woodchips and waited to do the compost screening until spring. The bids have come in for the screening and A. Shepherd and L. Walker are gathering clarification from one of the bidders who came in at the lowest cost before making a decision. Vermeer's bid came in at \$10,000 and Sackrider's bid came in at \$17,500. B. Dohm motioned to award the bid to Vermeer upon receiving clarification on bid questions if it still remains lower than Sackrider. J. Kargol supported. All present voted in favor.

#### **OTHER BUSINESS (NEW BUSINESS)**

April and May DPW Board Meeting: A. Shepherd requested to change the dates of the April 2, 2020 and May 7, 2020, DPW Board meetings. The new dates for those meetings are Thursday, April 9, 2020 and Friday, May 8, 2020. B. Dohm motioned to approve the date changes for the April and May DPW Board meetings. C. MacInnis supported. All present voted in favor.

Emergency Plan MOU: A. Shepherd presented the Emergency Plan to the Board that W. Fought created. The MOU is an evacuation plan, in the case of an evacuation; staff at the Drop-off Center would relocate to the Little Traverse Township Hall. B. Dohm motioned to accept the MOU. B. Notestine supported. All present voted in favor.

Part 115 Resolution: A. Shepherd provided background on Part 115 and Michigan's waste laws. A. Shepherd presented the Resolution supporting Part 115. C. MacInnis motioned for the DPW Board to support the Part 115 Resolution. D. Fuller supported. All present voted in favor. The Part 115 Resolution will be brought to the Board of Commissioners.

**NEXT MEETING: Thursday, April 9, at 8:30 a.m.**, Pleasantview Drop-off Center, 7363 Pleasantview Rd. Harbor Springs, MI 49740. Board Members: Please call the DPW office at 348-0640 if you are unable to make the meeting.

D. Keiser adjourned the meeting at 9:15 a.m.