

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
Meeting held at 8:30 a.m.
Via Zoom Meeting #893 9489 6433
February 4, 2021**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; C. MacInnis;
B. Notestine; A. Bawkey
Members Absent: D. Bachelor
Members of Public: None
Staff Members: A. Shepherd; J. Steffel

CALL TO ORDER

D. Keiser called the meeting to order at 8:30 a.m.

MINUTES

The minutes of the January 7, 2021 DPW Board meeting were reviewed. C. MacInnis motioned to approve the January 7, 2021 Minutes, D.F. supported all present voted in favor

FINANCIALS

The December 2020 Financial report was reviewed. B. Notestine motioned to accept the December 2020 financials, A. Bawkey supported. All present voted in favor.

OPERATIONS UPDATE (OLD BUSINESS)

Personnel: Wendy, Josh and Andi working on a pilot program where Wendy is starting to oversee the personnel on the recycle processing side, while J. Brubacher can center his attention on equipment and robot maintenance schedules and repair. Wendy's goal is to streamline processing and make it more efficient. A vacant position in recycling just opened which will most likely be filled by a long-time temp worker.

Enforcement: Drop site letters continue to go out for illegal dumping. J. Steffel investigated the illegal burying of a house on US 131 South on the N.W. corner of US 131 and Intertown Rd. More follow-up will be done to pursue proper clean-up and disposal of materials.

OTHER BUSINESS (NEW BUSINESS)

FPI Grant: A \$25,000 grant via The Foodservice Packaging Institute has been offered to Emmet County DPW to put towards the robots. The grant requires a five year commitment for reporting data on robots and materials that we already compile so they can share this information and monitor materials that they are interested in. C. MacInnis motioned to recommend to the administrator that the Board of Commissioners approve the contract with FPI with the approval of Civil Counsel. D. Fuller supported. All present voted in favor.

Motor Oil: Due to rising annual costs associated with accepting motor oil, we are not covering costs by charging \$1.00 per gallon. We are charged \$800 per load when the motor oil is contaminated. A. Shepherd suggested increasing the cost to \$2.00 per gallon. The board agreed that increasing the cost to \$2.00 might encourage illegal dumping. The decision was made to keep it at \$1.00 and try to find a grant to help cover/subsidize the annual shortage.

NEXT MEETING: To be determined

D. Keiser adjourned the meeting at 9:35 a.m.